

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 2/17/2016

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Richard B Davies
Jay T Hill
Larry L Simms
David J Summers

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
John Kersey, Chief Inspector
Maurie Ellsworth, General Counsel
Kellie LaBonte, Technical Records Specialist

The meeting was called to order at 9:00 AM MST by Thomas E Coates.

APPROVAL OF MINUTES

Mr. Simms made a motion to approve the minutes of 12/23/2015. It was seconded by Mr. Summers. Motion carried.

LEGISLATIVE REPORT

Ms. Hall gave the legislative report. She said that the omnibus rule passed both houses and will take effect at the end of the Legislative Session. Additionally, the Board was reminded that any proposed law changes are due to the Governor's Office by August 1; and any proposed rule changes are due the third week in August for the 2017 session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$87,441.00 as of January 31, 2016.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Hill made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2015-16, I-LPG-2016-4, I-LPG-2016-9, and I-LPG-2016-12. It was seconded by Mr. Simms. Motion carried.

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) MEMBERSHIP RENEWAL

Mr. Simms made a motion to authorize payment for 1 year renewal of the NFPA membership. It was seconded by Mr. Summers. Motion carried.

CORRESPONDENCE

Mr. Ellsworth discussed with the Board a request from the respondent in LPG-2012-2 to appear again before the Board to discuss the case. The Board previously discussed the case with the respondent on July 23, 2014. The Board determined that it would not meet with the respondent again. Mr. Hill made a motion for Mr. Ellsworth to draft a letter for the Board Chair to sign. It was seconded by Mr. Davies. Motion carried.

EXECUTIVE SESSION

Mr. Davies made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Summers. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Hill, aye; Mr. Simms, aye; and Mr. Summers, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Summers. It was seconded by Mr. Summers. The vote was: Mr. Coates, aye; Mr. Davies, aye; Mr. Hill, aye; Mr. Simms, aye; and Mr. Summers, aye. Motion carried.

APPLICATIONS

Mr. Hill made a motion to approve Tractor Supply Company in Emmett, Tractor Supply Company in Pocatello, and King Mountain Quick Stop for facility licensure. It was seconded by Mr. Summers. Motion carried.

The Board discussed a request for reconsideration of facility licensure from applicant number 901091376. Mr. Simms made a motion for a letter to be sent in response asking the applicant to submit photos for the Board to review showing the changes made that were outlined in the request. It was seconded by Mr. Summers. Motion carried.

NEXT MEETING was scheduled for March 23, 2016 at 9:00 AM.

ADJOURNMENT

Mr. Summers made a motion to adjourn the meeting at 9:20 AM. It was seconded by Mr. Simms. Motion carried.

Thomas E Coates, Chair

Richard B Davies

Jay T Hill

Larry L Simms

David J Summers

Tana Cory, Bureau Chief